

Licensing Sub-Committee

Tuesday 17 December 2013 at 10.00 am

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

**Councillors Clive Skelton (Chair), David Barker and Cliff Woodcraft
Adam Hurst (Reserve)**

PUBLIC ACCESS TO THE MEETING

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Whilst recording is allowed at Committee meetings under the direction of the Chair of the meeting, Licensing Sub-Committee meetings may not be suitable for recording due to the nature of some of the evidence to be given, and the Chair will use discretion to decide if recording is allowed. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact Harry Clarke on 0114 273 6183 or email harry.clarke@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**LICENSING SUB-COMMITTEE AGENDA
17 DECEMBER 2013**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield S8 0ZF**
Report of the Chief Licensing Officer

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

New standards arrangements were introduced by the Localism Act 2011. The new regime made changes to the way that members' interests are registered and declared.

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.
- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) -
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in

land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or

- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council's website as a downloadable document at -<http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests>

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

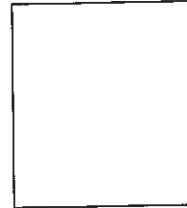
To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk

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**SHEFFIELD CITY COUNCIL
Licensing Sub Committee
Report**



Report of: Chief Licensing Officer, Head of Licensing

Date: 17th December 2013

Subject: Licensing Act 2003

Author of Report: Matt Proctor

Summary: To consider an application to grant a premises licence made under the Licensing Act 2003.

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003**

Ref No 68 / 13

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

1.0 PURPOSE OF REPORT

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

2.0 THE APPLICATION

2.1 The applicant is Mr Christopher David Gascoigne.

2.2 The application, which was received on 1st November 2013, is attached to this report labelled Appendix 'A'. Any blank pages have been omitted to save paper, but the original application will be available at the hearing.

2.3 Since lodging the application Mr Gascoigne has offered a further condition for inclusion on any licence should it be granted;

"No deliveries shall take place before 0900hrs or after 2000hrs Monday – Saturday and no deliveries will be permitted on a Sunday"

3.0 REASONS FOR REFERRAL

3.1 Representations concerning the application have been received from the following:-

5 public objections
(including a petition of 136 signatures)

Appendix 'B'

3.2 The applicant and objectors have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'C'.

4.0 FINANCIAL IMPLICATIONS

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

5.0 THE LEGAL POSITION

5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

6.0 HEARINGS REGULATIONS

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'C'.

6.3 Attached at Appendix 'C' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

7.0 APPEALS

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

8.0 RECOMMENDATIONS

8.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

9.0 OPTIONS OPEN TO THE COMMITTEE

9.1 To grant the premises licence in the terms requested.

9.2 To grant the premises licence with conditions.

9.3 To reject the whole or part of the application.



Stephen Lonnia
Chief Licensing Officer
Head of Licensing

17th December 2013

Appendix A

The Application

DU CARD please circulate.

124-50

rec: 31245.

Application for a premises licence to be granted under the Licensing Act 2003

Sheffield Al
City Council



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

rec'd 01/11/13 con

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

£100.

I/we CHRISTOPHER DAVID GASCOIGNE

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
UNIT G2		BRINKS-NOW.COM	
57 CHIPPINGHOUSE ROAD			
Post town	SHEFFIELD	Postcode	S8 0ZF

Telephone number at premises (if any)	
* Non-domestic rateable value of premises	£ 1625.-

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)

A2

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or
a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname GASCOIGNE			First names CHRISTOPHER DAVID		
I am 18 years old or over				<input checked="" type="checkbox"/> Please tick yes	
Current postal address if different from premises address		WILLBURY DRIVE			
Post town SHEFFIELD		Postcode		S12 2TG	
Daytime contact telephone number		[REDACTED]			
E-mail address (optional)		[REDACTED]@LIVE.CO.UK			

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	12	2013

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
1	1	1

Please give a general description of the premises (please read guidance note 1)

THE PREMISES IS LOCATED ON THE GROUND FLOOR OF WORKS 57 (UNIT G2.) IT HAS IT'S OWN ENTRANCE INTO THE UNIT WITH TWO SETS OF LOCKED GATES LEADING UP TO IT FOR ADDED SECURITY. IT WOULD BE USED FOR THE STORAGE OF ALCOHOL AND AN OFFICE FOR THE SALE OF ALCOHOL. NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE PREMISES. ALL SALES WILL BE DISPATCHED TO THE BUYERS HOUSE / PREMISES. THE BACK OF THE UNIT WILL BE USED FOR STORAGE WHILE THE FRONT WILL ACT AS AN OFFICE. ALL SALES WILL BE STRICTLY OFF ^{THE} PREMISES.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

- | | |
|---|-------------------------------------|
| Provision of regulated entertainment | Please tick any that apply |
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |
| <u>Provision of late night refreshment</u> (if ticking yes, fill in box I) | <input type="checkbox"/> |
| <u>Supply of alcohol</u> (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed						
Thur						
Fri						
Sat						
			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)			
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)			
Sun						

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)		On the premises	<input type="checkbox"/>
			ALL ALCOHOL WILL BE PURCHASED ONLINE BY PHONE AND DELIVERED TO THE ADDRESS WE WOULD THEREFORE NEED A 24/7 LICENSE AS SALES WILL OCCUR ONLINE.		Off the premises	<input checked="" type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)			
Mon						
Tue						
Wed						
Thur						
Fri						
Sat						
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sun						

A5

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

4
4
4

Name		CHRISTOPHER DAVID GASCOIGNE	
Address			
WILLBURY DRIVE			
Postcode	S12 2TG		
Personal licence number (if known)	TBC.		
Issuing licensing authority (if known)	SCC.		

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	<p>Not open to Public N/A.</p> <p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</p>
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

A6

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

+
+
+

Signature	C Gascoigne
Date	31/10/13
Capacity	APPLICANT

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

ALL SALES WILL BE STRICTLY OFF THE PREMISES. THE PREMISES IS NOT OPEN TO THE PUBLIC. ALL ALCOHOL PURCHASED ONLINE OR BY TELEPHONE WILL ONLY BE ~~DELIVERED~~ DELIVERED TO A RESIDENTIAL OR ADDRESS. WE WILL BE OPERATING A CHALLENGE 25 POLICY. IF CUSTOMER APPEARS YOUNGER THAN 25 IDENTIFICATION WILL NEED TO BE SUPPLIED TO COMPLETE THE TRANSACTION. IF NO ID IS SUPPLIED WE WILL REFUSE SALE.

b) The prevention of crime and disorder

NO PREMISES IS NOT OPEN TO THE PUBLIC. WE WILL NOT SUPPLY TO ANYTHING OTHER THAN A RESIDENTIAL ADDRESS. THE POLICE WILL BE INFORMED IMMEDIATELY OF ANY UNLAWFUL ACTIVITIES IN OR AROUND THE DELIVERY ADDRESS.

c) Public safety

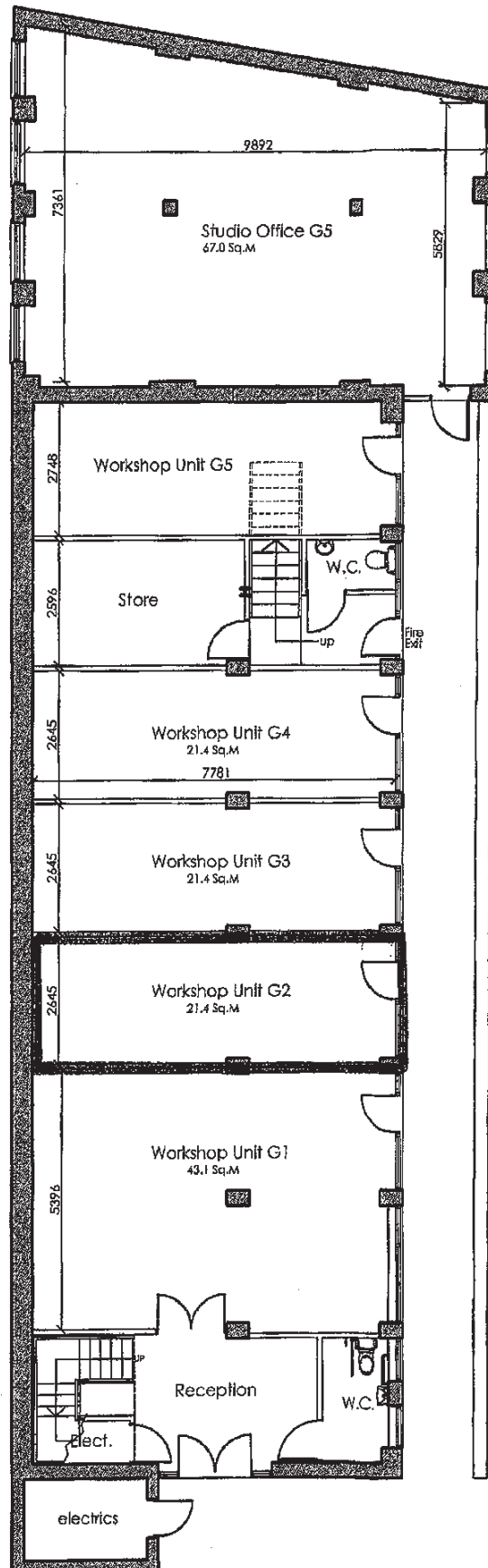
PREMISES IS NOT OPEN TO THE PUBLIC. IF RECIPIENT IS DEEMED TOO INTOXICATED WE WILL REFUSE SALE. ALCOHOL SALES WILL ONLY BE TAKEN BY PHONE OR ONLINE ORDERS.

d) The prevention of public nuisance

THE PREMISES IS PART OF WORKS 57. NO NOISE DISTURBANCE WILL THEREFORE AFFECT THE PUBLIC. ALL DELIVERY VEHICLES WILL NOT BE ALLOWED TO PLAY MUSIC LOUD AFTER 7PM.

e) The protection of children from harm

WE WILL OPERATE A CHALLENGE 25 POLICY. NO ALCOHOL WILL BE HANDED TO ANY CHILD. WITHOUT I.D NO SALE CAN OCCUR.



GROUND FLOOR PLAN AS PROPOSED

**Consent of individual to being specified as
premises supervisor**

I Christopher David Gascoigne

of Willbury Drive Sheffield S12 2TG

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Grant of a premises licence.

by

Christopher David Gascoigne

relating to a premises licence

for

Unit G2
57 Chippinghase Road, Sheffield, S8 0ZF.

and any premises licence to be granted or varied in respect of this application made by

as above.

concerning the supply of alcohol at

As above.

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

A10

Personal licence issuing authority

TBC

[Insert name and address and telephone number of personal licence issuing authority, if any]

Signed

C. Gascoigne

Name (please print)

CHRISTOPHER DAVID GASCOIGNE

Date

31/10/13.

All

Hollis Georgina (CEX)

From: Licensing(General)
Sent: 29 November 2013 15:28
To: Proctor Matthew
Cc: Hollis Georgina (CEX)
Subject: FW: Drinks-now residents letter. Christopher Gascoigne
Attachments: Residents' letter.docx; ATT00001.htm

From: Chris Gascoigne [[mailto: \[REDACTED\]@live.co.uk](mailto: [REDACTED]@live.co.uk)]
Sent: 29 November 2013 15:25
To: Licensing(General)
Subject: Drinks-now residents letter. Christopher Gascoigne

Please find attached the letter I personally delivered to the residents of Chippinghouse road on the 7/11/13. I personally spoke to many of the residents regarding my application. I printed out and distributed 14 letters to all households around the unit.

I hope this can serve as proof of my business intentions and my consideration for the community.

Thank you again for all of your help,
Christopher Gascoigne

To the residents of Chippinghouse Road,

I am writing this letter to you all in response to a complaint received by the licencing authority contesting my recent premises licence application. The last thing I want as a new business is to upset any of the local community. As the sign doesn't explain anything to do with myself or the business, I will now run you through some information about them both. My name is Chris Gascoigne, I am 25 from Gleadless and I live at home with my parents (which is not a proud achievement of mine). I am currently training to be an English teacher through Sheffield Hallam University. I thought of the business while working in America during the summer teaching children. In America, house parties are preferred over going out on most occasions. The business' main aims and goals are therefore to provide Sheffield with a pre-drink and party delivery service. I can understand your concern over the idea of fleets of cars rolling up and down your road, but in truth all of the driving will be done by me in a single car. For that reason I can assure you that there will be no music played from the car and I will drive extremely slowly around the residential area to avoid any unnecessary noise what so ever.

My opening times will be as follows:

Sunday: closed

Monday: Closed

Tuesday-Friday: 5pm-1/2am

Saturday: 3pm-2am

I will be busiest between 3pm-9pm, as my main source of business will be the delivery of pre-drinks. I don't want to be open until one in the morning as business at that time will be very sparse. Any heavier items, such as Kegs of beer, will be picked up from the supplier and delivered directly to the customer. If I do stock any kegs they will be delivered between 3pm and 6pm to avoid any excess noise. A Keg has to be standing for 3 hours before it can be served so delivering one at 12am would be senseless and therefore something that we won't do. The reason why the application sign says 24 hours, seven days a week is because being an online site, and the premises being used strictly for storage purposes only, we cannot place opening times. No member of the public is permitted access onto or around the premises at any time. I can promise you now, in this letter, that all noise will be kept at an absolute minimum e.g. minimal gate noise and bottle noise. I can say this with conviction because I will be delivering and if it does come to the point where additional staff is required, the premises will simply no longer be big enough, subsequently requiring us to relocate. Lorry deliveries will only be between 9am and 7pm Monday- Saturday with none taking place on Sundays.

I hope this has answered any concerns that you may have about me starting a business in your community. The last thing I want is to cause a problem for anyone. I am an honest, hard working person that is just trying to launch his first business.

If you wish to speak to me, please call me on 075 [REDACTED]. Also, if you have the slightest problem upon or after our launch, please retain my phone number and don't hesitate to call me.

If you see me on the street and wish to speak to me, here is a photo of me (I only have a passport photo available so apologies for the serious expression).



Yours faithfully,

Christopher David Gascoigne.

Drinks-now.com/ Drinks-now.co.uk

Appendix B

5 Public Objections

> -----Original Message-----

> From: Hena Begum [mailto:██████████@icloud.com]

> Sent: 06 November 2013 08:49

> To: Licensing(General)

> Subject: 54 works

>

>

> Not agree with them opening a 24hr alcohol supply.its a quite family area n it's bad enuf thm having made a rental wrk studio cars parked in out of the car park large delivery vans blocking the roads. Not wanting to be disturb in the night also Sent from my iPhone Sent from my iPhone

>

>

>

Comments on 24/7 alcohol licence application for 57 Chippinghouse Rd S8.
15/11/13.

The prevention of public nuisance:

The stretch of Chippinghouse Road between Staveley Road and London Road (which is where 57 is situated) is entirely residential apart from just one industrial premises, 57 Chippinghouse Road. 57 Chippinghouse Road is directly across the road from very long established housing (dating back to the 1800's), it is literally 8 or 9 yards away. The road does not have a lot of through traffic on it on most days as the end is closed off to London Rd. In the evenings and at nights there is pretty much no traffic and the residents enjoy the peace and quite and safety they deserve. It is a quite family street.

The application is for a 24 hour licence the intention must clearly then be selling alcohol 24 hours a day. This will necessitate traffic coming and going 24 hours a day on a quiet residential street. The traffic noise will be a public nuisance, as will the human noise of people going about their business in work mode and not being focused on the fact that the majority of the population do not work nights and will be trying to sleep yards from where they have left their vehicle engine running and are chatting using their outside voices. The premises have gates which are incredibly noisy and can be heard very clearly all along this end of the road. On the rare occasions when the gates are opened and closed in the night people are woken up. The public nuisance that this would cause would be considerable. It is intolerable to condemn this quiet road to such levels of nuisance and broken sleep when people have to get up for work and children to school. There will also be a lot of noise from rattling bottles etc. etc. being moved around and loaded etc. at all hours of day and night. Even if deliveries to the premises were restricted to day time the business will still be selling and delivering 24 hours 7 days and would therefore still produce a noise nuisance as outlined above. Other online businesses seem to be run from industrial premises that are not in such close proximity to housing, e.g. Curry Tonight on Prospect Rd.

**The protection of children from harm: &
Public Safety:**

I believe that should this application be approved then the increase in heavy traffic would represent a risk to public safety. The S8 part of Chippinghouse Road is a quiet residential street with access at the London Road end of the road having been blocked off to traffic many years ago, this road is not suitable for heavy delivery vehicles. Indeed the Chippinghouse Rd end of Aizlewood Rd had to have its name changed to Kiln St a few years back to reduce the amount of heavy traffic coming down the road in error.

Chippinghouse Road is home to many children and as like many parts of Sheffield they do not have large gardens to play in, so they can often be seen riding scooters and cycling and running up and down the pavement and road, crossing the road and

ducking in and out between parked cars whilst in play due to the low amount of traffic. There are also a few residents that are elderly and or infirm.

Traffic is the number one killer of children, and I believe that allowing this application would increase the volume of traffic on this road to a level that could compromise the safety of the children that reside on the road, and also the children using the road and the immediate vicinity of the road as access to Lowfields Primary School which is very close by. The only times there is anything like a large amount of traffic on the street is during Friday Prayers and to a lesser extent on some match days.

Handing this part of the street over to a 24 hour business venture (which has potential to be very busy) will jeopardise public safety and well being for young and old alike.

From these valid objections, which outline how negatively the local residents would be impacted, I strongly believe that this application cannot be approved. These are not appropriate premises for this business venture.

There must be many premises that are not in such close proximity to housing and are therefore more suitable for everyone involved that this business could operate from.

I suggest that someone from your office visits the site in the late evening.

Mr & Mrs Calaghan
■ Chippinghouse Rd

B4

Hollis Georgina (CEX)

(Ack)

From: Licensing(General)
Sent: 06 November 2013 15:05
To: Hollis Georgina (CEX)
Subject: FW: Online Feedback about Licensing

✓Contacted @
15:26 11/11/13
-obj still
stands
CCN

-----Original Message-----

From: webmanager@sheffield.gov.uk [<mailto:webmanager@sheffield.gov.uk>]
Sent: 06 November 2013 14:57
To: Licensing(General)
Subject: Online Feedback about Licensing

The following information was sent from the Legal & Governance Feedback Form on 06/11/2013 14:57

First Name
Jacqueline

Surname
Campbell

Ms

Address
Chippinghouse Road, Sheffield S8 0ZB

Telephone Number
07443 [redacted]

Email
[redacted]@hotmail.co.uk

Subject
New Premises Licence Application

Details
Works 57 - 57 Chippinghouse Road, Sheffield 8

I live opposite the above and yesterday I received a sheet of paper informing that the above is applying for 24 7 day a week alcohol licence. When I read the application I was not happy, there will be deliveries to the above address 24 hours a day, this will be awful for example if one is a light sleeper or suffering from insomnia. I think you should decline this application because thought should be given to local residents, this is a side road, if I and I assume my neighbours wanted to live on a busy road they would have bought a house on a main road. It will be far too noisy with increase of traffic.

From: Murphy Robert (GN CLLR)
Sent: 28 November 2013 16:21
To: Hollis Georgina (CEX)
Cc: Licensing(General)
Subject: Objection to 24 licence application

Dear Georgina,

I wish to object to the application to the application for a LA03_Premises Licence Application at Unit G2 57, Chippinghouse Road.

Chippinghouse Road is in a quiet residential area and there are a number of family sized properties facing the site. The current proposal for a 24 hour off license would if successful mean a steady flow of delivery vehicles throughout the night particularly at weekends, there would also necessarily be loading of those vehicles with items likely to include bottles. I believe this would be detrimental to the current quietness of the area, which is away from main roads and other late-night trading, particularly in the early hours of the morning.

Regards, Cllr Murphy

Mr Nadim Zaman

Chippinghouse Road

Sheffield

S8 0ZH

26 November 2013

Sheffield City Council

Licensing Section

Block C, Staniforth Road Depot

Staniforth Road

Sheffield

S9 3Hd

Dear Sirs



Objection re Unit G2 57 Chippinghouse Road

I write with reference to the above planning application which is due to be considered by the licensing department of Sheffield City Council. I have a number of concerns regarding the above application and these are detailed below;

- a) Unit 57 is an office block building and has had a number of uses recently, all of which have brought an unwelcome amount of visitors to the area.
- b) The surrounding roads are not suitable for large volumes of traffic and moving lorries and trucks will lead to increased congestion and annoyance for local residents.
- c) The area is a peaceful suburb of Sheffield and it will be disrupted by an establishment proposing to operate and sell alcohol 24 hours a day, 7 days a week.
- d) The fact that the application is for the sale of alcohol 24 hours a day, 7 days a week will lead to an increase in noise, disturbance and anti-social behaviour throughout the night.
- e) The area already suffers from a number of anti-social behaviour problems, most recently highlighted by the trouble in the area on 5th November 2013.
- f) There are a number of properties on Staveley Road, adjacent to the proposed property which are occupied by residents of the Roundabout housing association, these people are vulnerable to alcohol and creating a 24/7 establishment will only increase their vulnerability and lead to social isolation.
- g) The area already suffers from parking problems and the increased traffic will create traffic problems and pollution in the area.

I understand that representations must be made by 29th November 2013. I have sought support from residents within the local area and accompanying this letter is a petition with the names and addresses of over 120 concerned residents.

I trust that this letter gives you an indication of the opposition to this proposal and I can be contacted on the details below for further information and clarification. I would welcome your support in this matter.

Yours faithfully



Mr Nadim Zaman

E: - [REDACTED]@hotmail.co.uk

M: - 07725 [REDACTED]

We the undersigned strongly oppose the works 57 alcohol license application for a 24 hour 7 days a week. The application is for consumption off the premises but at it is a 24 hours application this will mean additional traffic, vans and lorries turning up early morning and middle of night, additional influx of people and general noise and disturbance .

Details of the application can be found www.sheffield.gov.uk/business-economy/licensing/general-licensing/alcohol/licensing-act-2003/licensing-register/pending-applications.html

NAME	ADDRESS	SIGNATURE
ADNAN IQBAL	Carter Knowle Road S72DZ	[Signature]
M. Butt	Charlotte Rd, BILTL	[Signature]
I. Asif	BROOKFIELD RD.	[Signature]
JAVID AHMED	MIDDLE DRIVE, ROTH S60 3PL	[Signature]
FARSA RAUF	Gravel Rd, 322W	[Signature]
ABDUL QADIR	ALBANY RD, S7 1ON	[Signature]
TANVIR RAUF	"	[Signature]
NAVEED RAUF	"	[Signature]
QASIM RAUF	"	[Signature]
LATA SHAKIR	Holland Rd, S2 4W	[Signature]
NANIM RASHID	Gravel Rd, S60 2W	[Signature]
M. REHMAN	WOODSTOCK RD S7 1HB	[Signature]
Z. Ahmed	STANDISH GARDENS S5 8YD	[Signature]
G. Mustafa	Clough Rd	[Signature]
M. Malik	Glover Road S8 02W	[Signature]
M. N. Ahmed	RICHARD S23DX	[Signature]
M. Khan	Crescent Rd S7 1HJ	[Signature]
M. Latif	Butt St S8 02Z	[Signature]
A. Hameed	Glover Rd S8 02W	[Signature]
A. Qadri	Wolsey Rd S8 02W	[Signature]
A. Ditta	Albany Rd S7 1ON	[Signature]
M. Azam	Albany Rd S7 1OP	[Signature]
GUL DAD	ALBANY ROAD S7 1DN	[Signature]
S. Khan	MOUNT STREET	[Signature]
T. Muneer	ABBEYDALE RN S7 1FS	[Signature]
A. Khan	STEAD RD S7 1DS	[Signature]
SADIQ NASIB	Schedale rd S11 9SL	[Signature]
M. Bashir	SOUTH VIEW ROAD, SHEFFIELD	[Signature]
TABREZ KHAN	FIELD HEAD RD.	[Signature]
BOBY SHAHEEN	ALBERT ROAD	[Signature]
SHEHAB SHAHEEN	ALCESTER ROAD	[Signature]

We the undersigned strongly oppose the works 57 alcohol license application for a 24 hour 7 days a week. The application is for consumption off the premises but at it is a 24 hours application this will mean additional traffic, vans and lorries turning up early morning and middle of night, additional influx of people and general noise and disturbance .

Details of the application can be found www.sheffield.gov.uk/business-economy/licensing/general-licensing/alcohol/licensing-act-2003/licensing-register/pending-applications.html

NAME	ADDRESS	SIGNITURE
MR. MOHAMMED ASLAM	RAVEN ROAD S71SB	MASAM
AHMED SHAHEEN	CALCESTER ROAD S71EH	ahmed
MOHAMMED ZAMAN	CHIPPING HOUSE RD S80ZH	zaman
M. Yasin Ayub	Walsely Road S78 - MOSQUE	ayub
IFTIKHAR AHMED	ABBEY DALE ROAD S71FF	IFTIKHAR AHMED
Qamar Zaman	SANDFORD GROVE ROAD S71RD	Qamar
NADIAL ZAMAN	CHIPPINGHOUSE ROAD S80ZH	NADIAL
MOHAMMED FAROQ	WOODSTOCK RD S7	M. FAROQ
Mohammed Jain	STAVAN ROAD S72EH	M. Jain
MUHAMMAD KHUSHAL	A BRADFELD ROAD S47AH	M. KHUSHAL
J. Ahmed	WOODHEAD W S47AH	J. Ahmed
HAFIZ NASIR UD DIN	HARVELL S80ZH ROAD	HAFIZ
MR Z. ANWAR	BANWATER RD	Z. ANWAR
D. AINSCOUGH	CHESTERFIELD RD	D. AINSCOUGH
M. Sadeeq	Fieldhead. R.D	M. Sadeeq
WAHED KHAN	Glover. R.D S80ZW	WAHED KHAN
ZAHIR KHAN	Glover. R.D S80ZW	Z. KHAN
AZHAR KHAN	Glover. R.D S80ZW	AZHAR KHAN
M. Azeem	Hinde House Lane	M. Azeem
NASHAD YUNUS	DUNDAS ROAD S918Y	N. YUNUS
Wahid Abdalla	S71FG	Wahid
MUHAMMAD ZAFIR	ST. RONANS RD S71DX	M. ZAFIR
Muhammad - Nasir	Chippinghouse Road S71DR	M. Nasir
AMJAD T ABRESH	TERRA RD	A. T. ABRESH
M. ISHTIAQ	BROOM VALLY RD.	M. ISHTIAQ
I. MUHAMMAD	London Road	I. MUHAMMAD
ZARAR ZAHAR	Crabtree Way	Z. ZAHAR
ABOUL GHAFUR KHAN	RAVEN RD SHEFFIELD S71SB	ABOUL GHAFUR KHAN
MASID KHAN	South View RD Sheffield	M. KHAN
M.R. KHAN	FURNACE RD	M. R. KHAN
N. MAHMUDI	Selles Street	N. MAHMUDI

Name	Address	Signature
ACTAF HUSSAIN M. SAIF D	sebedeh no 5119TC PERBARIS. 12D 501RX	[Signature]
M. AQID-UR-REHMAN	LLOYD RD S5	[Signature]
KALI KADAD KHAN Khalid Mahmood	SANDFORD GROVE ROAD 571RD Priestley street	[Signature]
Mohammad Nawaz AAKAR SADIQ	MONTAS-ROAD BANNINGDALE RD	[Signature]
Usman Kiaz Mohsin HUSSAIN	South View Crescent Coverdale Road	Uriae M. Hus
K. PARVEZ	HEADIN ROAD	[Signature]
SADIB HUSSAIN Aftab KHAN	ABBEYDALE ROAD MACHON BANK	Sadib HUSSAIN
NAMAN IQBAL	Empire Rd	[Signature]
ZAMEER KIHAN	GLOVER ROAD 58	[Signature]
M. SALEEM	PRESTON ST 08 025	[Signature]
SHAKEEN KHAN	CHIPPINGHOUSE 58 02B	[Signature]
MILAN KHAN	WALSLEY KIL 58 02H	[Signature]
TANEM ARIC	GLON ROAD 571RB	[Signature]
SALMA BANARI	Chippinghouse Road 58 02B	[Signature]
NIMCO HERSI	Chippinghouse Road 58. 02B	[Signature]
MIKE MYSURJY	GIFFORD ROAD 58 025	[Signature]
JOSEPH WILSON	PRESTON STREET	[Signature]
Sajid Sultalean	Chipping house Road 58 02B	[Signature]
Rifkhan Rousleem	Chipping house Road 58 02B	[Signature]
Nipun Pavithra.	Chipping house Road, 58 02B	[Signature]
J. Smith	Chippinghouse Rd, 58 20B	[Signature]
H. BEGUM	CHIPPINGMOOSE RD 58 02B	[Signature]
Hena, Begum	Chippinghouse, Rd. 58 02B	H. Begum
Abu HASAN	Chipping house, Rd, 58 02B	A. Hasan
M. ALI	CHIPPINGHOUSE RD, 58 02B	Mali.
S. MCCOE	CHIPPINGHOUSE RD	[Signature]
J. Cox	CHIPPINGHOUSE RD 58 02H	J. Cox
P.E Cox	CHIPPINGHOUSE RD 58 02H	[Signature]
GRETTS	CHIPPINGHOUSE R 58 02H	[Signature]
S. KRAWCZYK	CHIPPINGHOUSE K 58 02H	[Signature]
Kamal Chughya	Chipping House Road 58 02H	[Signature]
Mohamed Omar	Chippinghouse Rd 58 02H	[Signature]
Sara Jama	Chippinghouse Rd 58 02H	[Signature]
BRIAN WALL	CHIPPINGHOUSE RD 58 02H	[Signature]
MULIA WALL	" " "	[Signature]
FAYE WALL	" " "	[Signature]
GUSTH	Chippinghouse ROAD	[Signature]
DRIVANKA	Chippinghouse ROAD	[Signature]
L. GASH	Chippinghouse Rd	[Signature]
M.T. ARIF	Chippinghouse Rd.	[Signature]

Appendix C

Hearing Notices / Regulations / Procedures



**Notice of hearing of representations
in respect of the following application:
LA03 Premises Licence Application**

Mr Christopher David Gascoigne
Willbury Drive
Sheffield
S12 2TG

██████████@live.co.uk

The Sheffield City Council being the licensing authority, on the **1st November 2013** received your application in respect of the premises known as Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF.

During the consultation period, the Council received representations from the following authorities/interested parties:

5 public representations
(including a petition of 136 signatures)

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 17th December 2013 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 4th December 2013

Signed: Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

Hena Begum
Chippinghouse Road
Sheffield
S8 0ZB

██████████@icloud.com

The Sheffield City Council being the licensing authority, on the 1st November 2013 received an application in respect of the premises known as;

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

During the consultation period, the Council received representations from the following;

- **5 public representations
(includes a petition of 136 signatures)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

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The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 4th December 2013

Signed: Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

General.licensing@sheffield.gov.uk

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

C4

Ms Jacqueline Campbell
■ Chippinghouse Road
Sheffield
S8 0ZB

■@hotmail.co.uk

The Sheffield City Council being the licensing authority, on the **1st November 2013** received an application in respect of the premises known as;

Drinks-Now.com, Unit G2, 57 Chippinghouse Road, Sheffield, S8 0ZF

During the consultation period, the Council received representations from the following;

- **5 public representations
(includes a petition of 136 signatures)**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

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Dated: 4th December 2013

Signed: _____ Matt Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.